[Your Business Name]
[phone] · [email] · [address]

Pet Sitter Visit Report Card

For pet sitters and dog walkers — the short record completed after each visit and sent to the client. One card per visit.

Visit details

Client name: _____

Booking reference: _____

Visit reference: _____

Visit date: _____

Assigned sitter: _____

1 · Visit timing

Arrival time: _____

Departure time: _____

Total visit duration: _____

- ☐ Entry completed
- ☐ Exit completed

2 · Dog care — feeding & walk

- ☐ Food provided
- ☐ Fresh water provided
- ☐ Walk completed
- ☐ Harness and leash checked after the walk

Food amount given: _____

Walk duration (minutes): _____

Dog's condition

- ☐ Normal
- ☐ Unusually tired
- ☐ Anxious
- ☐ Other (note below)

Dog-care notes

_____

_____

3 · Cat care

- ☐ Food provided
- ☐ Fresh water refreshed
- ☐ Litter tray scooped
- ☐ Medication due

Food amount given: _____

Medication administered

- ☐ Given
- ☐ Refused
- ☐ Not given
- ☐ Not due

Medication time: _____

Medication note

_____

4 · Home & safety check

- ☐ Doors and windows checked as instructed
- ☐ Alarm set as instructed
- ☐ Key secured / returned to designated location
- ☐ Home left in agreed condition

Any unusual home condition

5 · Photo & owner communication

- ☐ Photo taken
- ☐ Photo sent to owner
- ☐ Follow-up needed

Photo description / attachment reference:

Sitter's note to the owner

Follow-up details

Completion

Sitter initials:

Report sent to client at (time):

Client acknowledgement (optional):

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