[Your Business Name]

[phone] · [email] · [address]

Cleaning Service Invoice

For cleaning businesses — line items that match the estimate and work order, totals, and payment details.

Invoice details

Invoice no.: _____

Invoice date: _____

Due date: _____

From (your business)

Business name: _____

Address: _____

Phone: _____

Email: _____

Tax / VAT no. (if applicable): _____

Bill to

Client name: _____

Address: _____

Email: _____

Services

Date of service	Description	Qty / hours	Rate	Amount

Totals

Subtotal: _____

Tax (if applicable): _____

Total due: _____

Payment

Payment methods accepted: _____

Payment terms: _____

Reference to quote with payment:

_____

Thank-you note / additional information

_____

_____

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